



THE
PRESBYTERIAN
COLLEGE
MONTREAL

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MONTREAL

JOB DESCRIPTION

DIRECTOR, LEADERSHIP CENTRE

The Presbyterian College is a college of the Presbyterian Church in Canada. In 2015, it began a new initiative with the establishment of a Leadership Centre. The mission of the Centre is to foster the development of faithful and effective leaders for the church and the world. The Center was established with five key programs:

1. The establishment of mentoring programs for those beginning in ministry and for those who seek greater collegiality in specific areas of ministry.
2. Continuing education programs/workshops for both clergy and lay offered at the Centre and in local congregations.
3. Vocational discernment opportunities for young adults.
4. Personal renewal initiatives for those in ministry who desire to reflect on their current practice of ministry.
5. Development of initiatives around faith and the workplace.

In addition to these five initiatives, a sixth initiative has been added, focusing on research in effective leadership in multi-ethnic congregations.

These initial programs are not the exhaustive vision of the Leadership Centre but represent initial steps in helping fulfill its broader mission.

The appointment as Director is a half-time contract position for one year, renewable for an additional two-year period.

The Director will:

1. Advance and evaluate the present programs of the Leadership Centre.
2. Build networks and relationships with other institutions that can aide in advancing the goals of the Leadership Centre.
3. Apply for the renewal of existing grants and for new grants, and provide follow-up reports for grants received.
4. Assist in fund-raising for various Leadership Centre initiatives and ensure that appropriate feedback is provided to donors in conjunction with the Development Officer.
5. Develop new and innovative programs that align with the mission of the Centre.
6. Provide a budget for the centre as part of the overall budget of the College.
7. Participate in faculty meetings and the Academic Committee of the College which reports to the Board.
8. Along with other faculty, share in the leading of workshops and presentations.

The Director will be responsible to the Board of Directors through a committee of the Board.

Qualifications

The successful candidate will:

1. Have a background in the Reformed tradition (either The Presbyterian Church in Canada or a sister denomination).
2. Hold a Ph.D. or D.Min. degree.
3. Have demonstrated leadership experience.
4. Have teaching experience, not necessarily in a classroom setting.
5. Have previously held a senior management/leadership position.
6. Have experience in some form of congregational leadership.

Compensation will be commensurate with experience.

Interested candidates should send a cover letter and CV to D. Woods, Principal, The Presbyterian College, Montreal, QC, 3495 University St. Montreal, QC H3A 2A8 or dwoods@pcmtl.ca.